



To: Councillor Crockett, Convener; Farquharson, Vice-Convener; Lord Provost Peter Stephen; and Councillors Cassie, Cooney, Donnelly, Hunter, McDonald, Penny, Reynolds, Robertson, John Stewart, Kevin Stewart, Wendy Stuart and John West.

Town House,  
ABERDEEN 31 May 2010

## **AUDIT AND RISK COMMITTEE**

The Members of the **AUDIT AND RISK COMMITTEE** are requested to meet in Committee Room 2 - Town House on **TUESDAY, 8 JUNE 2010 at 2.00 pm.**

JANE G. MACEACHRAN  
HEAD OF LEGAL AND DEMOCRATIC SERVICES

### **BUSINESS**

#### **EXEMPT BUSINESS**

- 1.1 Members are requested to resolve that any exempt business on this agenda be considered with the press and public excluded

#### **MINUTES AND COMMITTEE BUSINESS STATEMENT**

- 2.1 Minute of Previous Meeting of 27 April 2010 (Pages 1 - 8)
- 2.2 Committee Business Statement (Pages 9 - 12)

### **GENERAL BUSINESS**

- 3.1 Audit Progress Report 2009/10 - Report by Henderson Loggie (Pages 13 - 18)
- 3.2 Financial Statement Audit Plan 09-10 - Report by Henderson Loggie (Pages 19 - 56)
- 3.3 Risk Management Progress Update - Report by Director of Corporate Governance (Pages 57 - 88)
- 3.4 Delay in completion of Walker Road School Refurbishment Programme - Report by Director of Education, Culture and Sport (Pages 89 - 92)
- 3.5 Bank Reconciliation Progress Report - Report by Head of Finance (Pages 93 - 96)
- 3.6 Internal Audit Outsourced Activity Progress Report - Report by Pricewaterhouse Coopers (Pages 97 - 116)
- 3.7 Refurbishment of Kepplehills Garages - Referral from Housing and Environment Committee of 25 May 2010 (Pages 117 - 126)

#### **ITEMS WHICH THE COMMITTEE MAY WISH TO CONSIDER IN PRIVATE**

- 4.1 Internal Audit Reports Issued - Report by the Internal Audit Manager (Pages 127 - 198)
- 4.2 Implementation of Internal Audit Recommendations and Results of Physical Verification Checks - Report by Internal Audit Manager (Pages 199 - 216)

Website Address: [www.aberdeencity.gov.uk](http://www.aberdeencity.gov.uk)

Should you require any further information about this agenda, please contact Karen Riddoch, tel. (52)2723 or email [kariddoch@aberdeencity.gov.uk](mailto:kariddoch@aberdeencity.gov.uk)